



COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

“Jefferson County: Responsible government
advancing quality of life”

MEMORANDUM

*REVISED 03-19-2021

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: March 17, 2021

SUBJECT: JEFFERSON COUNTY Meetings – Week of March 22, 2021

Monday March 22, 2021	No Scheduled County Meetings		
Tuesday March 23, 2021	*Human Resources Committee (Agenda Revised)	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
	Zoning Board of Adjustment	9:00 a.m.	Videoconference OR Fair Park Activity Center 503 N. Jackson Ave, Jefferson
Wednesday March 24, 2021	Community Justice Collaborating Council (CJCC)	12:00 p.m.	Videoconference
Thursday March 25, 2021	Community Action Coalition	6:00 p.m.	Videoconference
Friday March 26, 2021	Law Enforcement and Emergency Management Committee (LEEM)	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
Saturday March 27, 2021	No Scheduled County Meetings		
Sunday March 28, 2021	No Scheduled County Meetings		

Agenda - Human Resources Committee
Jefferson County Courthouse
311 S Center Ave, Room 205 and Videoconference
Jefferson, WI 53549

*REVISED 03-19-2021

Tuesday, March 23, 2021 @ 8:30 a.m.

***Join Zoom Meeting**

<https://zoom.us/j/97873260337?pwd=RU5BVUhQNIJOaDINS1hZazY4cktuQT09>

Meeting ID: 978 7326 0337

Passcode: 600256

Dial by your location +1 312 626 679

Committee Members: James Braugher, Chair; Joan Fitzgerald; Laura Payne, Secretary; Brandon White, and Michael Wineke, Vice Chair

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of February 16, 2021, Human Resources Committee Minutes
8. Discussion and possible action recommending two full-time Mental Health School Social Worker positions at Human Services
9. Update and discussion of the Federal American Rescue Plan and how it may apply to Jefferson County
10. Discussion and possible action approving optional COVID relief for employees electing Dependent Care Flexible Spending (FSA), permitting election changes on a quarterly basis without an IRS-approved qualifying change of status event for plan year ending in 2021
11. Convene into closed session pursuant to Wisconsin State Statute section 19.85 (1)(g), "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved" for the purpose of discussing a possible employment law claim against Jefferson County and Wisconsin State Statute Section 19.85 (1)(b), "Considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter..." for the purpose of discussing a Stipulation and Order imposing discipline on one employee of the Sheriff's Office. *Note: For the purpose of this closed session, the Committee will be acting as the Jefferson County Civil Service Grievance Committee.*
12. Reconvene into open session for possible action on items discussed in closed session
13. Review of February 2021 monthly financial reports for Human Resources and Safety
14. Report from Human Resources Director:
 - a. Vacant position requests
 - b. Emergency Help requests
 - c. Additional steps, benefits, and bonuses provided to employees
 - d. Update of Human Resources activities in December
15. Set next meeting date and agenda items
16. Adjournment

Next scheduled meetings:
Tuesday, April 20, 2021 at 8:30 a.m.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT

Dale Weis, Chair; Aari Roberts, Vice-Chair; Janet Sayre Hoeft, Secretary

SUBJECT: Jefferson County Board of Adjustment Meeting and Public Hearing
DATE: March 23, 2021
TIME: 9:00 a.m.
PLACE: Fair Park Activity Center – Jefferson County Fair Park – 503 N. Jackson Ave, Jefferson WI
OR Via Zoom Videoconference

Join Zoom Meeting

Register in advance for this meeting:

<https://zoom.us/join/register/tJUrdyugqj4uEtydyuoFrWpGNZ35qDAuz3S3>

Meeting ID 916 1584 5488

Passcode 478582

PETITIONERS OR THEIR REPRESENTATIVES MUST PARTICIPATE IN THE PUBLIC HEARING AT 9:00 A.M. BY USING THE ZOOM MEETING OPTION DESCRIBED ABOVE OR BY ATTENDING IN PERSON.

Written comments will be accepted until Monday March 22 at 4:30 p.m.

Written comments can be emailed to mattz@jeffersoncountywi.gov or addressed and submitted to:
Jefferson County Board of Adjustment
Planning and Zoning Department, Room 201
Jefferson County Courthouse
Jefferson WI, 53549

Order of Events:

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of the Agenda
5. Communications
6. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision. Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
7. Explanation of Process by Board of Adjustment Chair
8. Public Hearing

NOTICE OF PUBLIC HEARING

JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT

NOTICE IS HEREBY GIVEN that the Jefferson County Zoning Board of Adjustment will conduct a public hearing beginning at 9:00 a.m. on Tuesday, March 23, 2021 in the Fair Park Activity Center at the Jefferson County Fair Park at 503 N Jackson Ave, Jefferson, Wisconsin. The matter to be heard is Administrative Appeal AP1679-21 described below. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** A site inspection will be conducted prior to public hearing on March 11, 2021 which any interested parties may attend; discussion and possible action may occur after public hearing on the following:

AP1679-21 – Tiffany Carey, Jessica and Bill Rupnow and Sandra J. Schaeffer (Represented by Attorney Christa Westerberg of Pines Bach LLP): Appeal of Conditional Use Permit CU2053-20 granted on November 11, 2020 by the Jefferson County Planning and Zoning Committee for the construction and operation of a new Liquefied Natural Gas facility and associated pipeline. The property is currently owned by Dale A. and Jeanine A. Griebenow and Griebenow Dairy Farms LLC and is proposed to be purchased by Wisconsin Electric Power Company and Wisconsin Gas LLC. The proposed location is described as PINs 012-0816-1523-000 (40

ac), 012-0816-1522-000 (40 ac), 012-0816-1033-000 (40 ac), 012-0816-1524-000 (20 ac), 012-0816-1521-000 (33 ac) and 012-0816-1034-000 (40 ac) located east of the intersection of Triangle Road and North Road in the Town of Ixonia.

Order of Presentation for Public Hearing, subject to the Chair's discretion:

- A. Appellants (Attorney Christa Westerberg)
- B. Wisconsin Gas LLC/We Energies (Attorneys Michelle Martin and Catherine Phillips)
- C. Jefferson County (Attorney Blair Ward)
- D. Parties in Interest/Members of the Public
- E. Rebuttal

- 11. Discussion and Possible Action on Above Petition
- 12. Adjourn

If you have questions regarding this appeal, please contact the Zoning Department at 920-674-7113 or 920-674-8638. The file referenced on this hearing notice may be viewed at the Jefferson County Courthouse in Room 201 between the hours of 8:00 a.m. and 4:30 p.m. Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT

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Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.

Additional information on Zoning can be found at www.jeffersoncountywi.gov

Committee Members

Robert F. Dehring, Jr.
Circuit Court Judge

Dwayne Morris
County Board Supervisor

Monica Hall
District Attorney

Paul Milbrath
Sheriff

Cindy Hamre Incha
Clerk of Circuit Court

Emily McFarland
Mayor – City of Watertown

Amber Rumpf
Public Defender's Office

Sarah Rogge
Department of Corrections

Ben Wehmeier
County Administrator

Kathi Cauley
Human Services Director

J. Blair Ward
Corporation Counsel

Lynn Forseth
Literacy Council Executive Director

Alan Richter
Chiefs & Sheriff Assn. Representative

Barbara LeDuc
President/CEO-Opportunities, Inc.

Michael Wallace
President/CEO-Fort Healthcare

Gail Scott
Health Department Director

Kendall Wick
Child Support Agency Representative

AGENDA

**JEFFERSON COUNTY
COMMUNITY JUSTICE COLLABORATING COUNCIL (CJCC)**

Jefferson County Courthouse
Via ZOOM Meeting ID# 942 7742 1117
311 S. Center Avenue
Jefferson, WI 53549

Wednesday, March 24, 2021 at 12:00 noon

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from the January 27, 2021, meeting.
5. Public comment. (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Every Child Thrives (Tina Crave of Greater Watertown Health Foundation)
7. Report from CJCC/Treatment Coordinator (Holler).
8. Update on Jefferson County Alcohol Treatment Court (JCATC) & Jefferson County Drug Treatment Court (JCDTC) outcomes. (Kristy Gusse)
 - Data Update
 - Current Operation Status
 - Tentative Recovery Plan
9. Update on Secure Continuous Remote Alcohol Monitor (SCRAM) and Remote Breath. (Kristy Gusse)
10. Report on Recidivism (CCAP). (Gusse)
11. Update on Recidivism Council. (Forseth)
12. Evidence Based Decision Making – System mapping (Holler).
13. TAD grant. (Holler).
14. Update on monthly jail data. (JESO)
15. Update on Opioid Litigation.
16. Discussion on long-term goals.
17. Discussion and possible action on policy revisions. Update on Treatment Court Restructuring Committee. (Holler)
18. Future meeting dates:

April 28, 2021	12:00 noon
May 26, 2021	12:00 noon
19. Future agenda items.
20. Adjourn.

Join Zoom Meeting: <https://wicourts.zoom.us/j/94277421117>

Join by SIP
94277421117@zoomcrc.com

Meeting ID: 942 7742 1117

One tap mobile: +13126266799,,94277421117# US (Chicago)

Join by H.323
162.255.37.11 (US West)

Dial by your location: +1 312 626 6799 US (Chicago)

162.255.36.11 (US East)

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COMMUNITY ACTION COALITION



FOR SOUTH CENTRAL WISCONSIN, INC.

Board Meeting Agenda
Thursday, March 25, 2021
6:00 pm – 8:00 pm

Zoom Link: <https://us02web.zoom.us/j/3821321842>

Board Members

Jennifer Andrews, Treasurer | Carousel Bayrd | Kate Gillespie | Bernie Gonzalez | Betty Groenewold | Jill Johnson | Linda Ketcham | Kirk Lund | Larry Nelson, Vice President | George Reistad | Kelsi Schultz, Secretary | Julie Spitzack | Chara Taylor | John Vogt | Samantha Wendt, President | Anna Wolfe |

Time	Item	Owner
6:00-6:15 PM	Call to Order <ul style="list-style-type: none"> • Roll call and Introductions 	Samantha Wendt
6:15-6:20 PM	Approval of 1/19/21 Meeting Minutes (Action Needed)	Samantha Wendt
6:20-6:55 PM	President Report <ul style="list-style-type: none"> • Recommendation of Appointments (Action Needed) <ul style="list-style-type: none"> ◦ Emi Reiner, Jefferson County, Low Income Sector • Recruitment Status (<i>Roster, Membership Summary and Standing Committee's</i>) • Presentation of slate of officers (Action Needed) 	Samantha Wendt
6:55-7:05 PM	Finance Committee Report <ul style="list-style-type: none"> • December, January, and February Financial Summaries (Action Needed) • Credit Card Update (Action Needed) 	Larry Nelson
7:05-7:15 PM	Personnel Committee Report <ul style="list-style-type: none"> • Human Resource Update 	Linda Ketcham
7:15-7:30 PM	PP&D Committee Report <ul style="list-style-type: none"> • Grants Report • CAC Program Overview • Draft Grant Guide 	Kelsi Schultz
7:30-7:35 PM	Fundraising Committee Report <ul style="list-style-type: none"> • Fundraising Report January & February • Annual Fundraising Plan 	Bernie Gonzalez
7:35-7:55 PM	Executive Director Report <ul style="list-style-type: none"> • Customer Satisfaction Report • CAC Program Report • CAC Facilities Update • CSBG Annual Report 	Amber Duddy
7:55-8:00 PM	Announcements and Adjournment	Samantha Wendt
Next Meeting Dates	Thursday, May 27, 2021 (Virtual) – Annual Meeting Thursday, July 22, 2021 (Virtual) -	

LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

AGENDA

Jefferson County Courthouse, Room 205

311 S. Center Ave.

Jefferson, WI 53549

March 26, 2021 @ 8:30 a.m.

Join Zoom Meeting

<https://zoom.us/j/94221327017?pwd=Q3Y4RzB4NW1XZ0RETXh0emN5eVBUZz09>

Meeting ID: 942 2132 7017

Passcode: Law

Dial by your location

+1 312 626 6799 US

DWAYNE MORRIS; KIRK LUND; DAVID DRAYNA; BRANDON WHITE; MARY ROBERTS

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Approval of the agenda
5. Public comment – (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Approval of the February 26, 2021 meeting minutes
7. Communications
8. Grants – Update of ongoing or new grants
9. Proclamation of Public Safety Telecommunicators Week – April 11 – 17, 2021
10. Proclamation of Law Enforcement Memorial Day – May 13, 2021
11. Update regarding 2019 Enbridge spill
12. Report from the Sheriff
13. Update on Communications Project
14. Review monthly bills and financial items (January and February) and Report on the budget
15. Review monthly jail and patrol activity reports
16. Discussion and possible action on approving jail assessment fund purchases
17. Discussion on potential items for the April 23, 2021 meeting agenda (Emergency Management)
18. Adjourn

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